

## **RULES OF ENTRY, GENERAL GUIDELINES AND ENTRY TIPS**

The New Zealand roading industry Rising Star Award is organised by Freeman Media Ltd (“the organisers”), convenor of the annual Future Roads conference.

Entries must be made using the entry forms provided.

Third party award nominations must be made with the full knowledge and co-operation of the nominated individual.

Organisations can nominate more than one entry, but separate nomination forms must be completed for each entry and each entry must be treated as completely separate.

The organisers reserve the right to publish information contained in the nomination at the time of finalist and winner announcements. They will advise finalists of any planned publicity. Information that companies do not wish publicised should be clearly marked (“commercially sensitive, do not share”), in which case it will only be viewed by those involved in the judging process and they will treat it as confidential.

All finalists are required to submit and/or participate in the production of audio-visual material supporting their entry, for broadcast at the awards ceremony.

Nomination material should include the applicant’s company or organisation logo in high resolution as a JPEG file. The organisers have permission to use this logo in association with the event.

Should the entrant be announced as a finalist, the entrant agrees to attend the formal awards presentation ceremony at their own expense. There is no shoulder-tapping of the winner and this is kept secret up until the presentation.

The judges’ decision is final, and no subsequent correspondence will be entered into.

The judges observe the confidentiality of entries where required and declare or avoid any potential conflict of interest.

Each entry will be judged on the material in the entry form using the experience of the judging panel. The material must be accurate and complete (i.e. not misleading by omission), and this must be certified by the person submitting the entry.

Entries cannot be amended after they have been submitted, so please ensure all information is accurate and correct before submitting.

The judges reserve the right to request additional material to support claims made in any nomination.

Entries must be submitted by 5pm 21 August 2024 to [events@freemanmedia.co.nz](mailto:events@freemanmedia.co.nz)

The award is presented at the Future Roads dinner, 20 November 2024, Claudelands, Hamilton.

## **GENERAL GUIDELINES AND ENTRY TIPS**

Entry quality is important. Your entry should be well written, accurate and to the point. A winning entry is a well-told, good story. It is up to you to convince the judges why your application is the best option in your entry form.

Start early - it takes time to write a good entry.

Your 'business-as-usual' might be so excellent that it takes the award home – don't be discouraged from entering if your day-to-day operations are best-in-class.

Think strategically. Play to your strengths.

Involve members in your team and wider organisation in your entry.

ENDS